

**BROOME COUNTY LOCAL DEVELOPMENT CORPORATION  
BOARD MEETING  
FIVE South College Drive, Suite 201  
Binghamton, New York 13905  
Wednesday, February 21, 2024, 12:30 pm**

**SYNOPSIS OF MEETING**

**PRESENT:** J. Bernardo, J. Peduto, J. Mirabito, P. Newman, M. Sopchak, E. Miller, R. Bucci , and D. Crocker

**ABSENT:** D. Gates

**GUESTS** Jonathan Scott, Broome County Legislature  
Diane Sattler- Town of Maine Resident

**STAFF:** S. Duncan, N. Abbadessa, S. Guokas, A. Williams, M. Lucas, and G. Paugh

**COUNSEL:** J. Meagher

The meeting was called to order at 1:18 p.m.

**ITEM #1. APPROVE THE MINUTES FOR THE JANUARY 17,2024, BOARD MEETING:** Chairman Bernardo requested a motion to approve the January 17, 2024, minutes.

**MOTION:** Mr. Crocker motioned to approve, seconded by Mr. Sopchak; the MOTION CARRIED.

**ITEM #2. PUBLIC COMMENT:** Chairman Bernardo asked if there were any public comments.

No public comments were made.

**ITEM #3. RESOLUTION APPROVING THE SUMMARY RESULTS OF THE CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE DATED FEBRUARY 12, 2024.** Ms. Abbadessa explained that this is an annual requirement of the Authority Budget Office. The Confidential Evaluation of Board Performance was sent to all Board Members, and the Summary Results were provided in the Board packet. Mr. Bernardo asked for a motion.

**MOTION:** RESOLUTION APPROVING THE SUMMARY RESULTS OF THE CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE DATED FEBRUARY 12, 2024. On a MOTION by Mr. Newman, seconded by Mr. Mirabito, the MOTION CARRIED.

**ITEM # 4. RESOLUTION APPROVING THE 2023 MISSION AND MEASUREMENT REPORT OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION AS ATTACHED HERETO AS EXHIBIT "A".** Ms. Abbadessa explained that this is an annual requirement of the Authority Budget Office. The report is based on the achievements of the staff in 2023 and objectives and goals for the staff for 2024. It ties last year's and this year's goals to the Strategic Plan approved by the Board. Mr. Bernardo asked for a motion.

**MOTION:** RESOLUTION APPROVING THE 2023 MISSION AND MEASUREMENT REPORT OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION AS ATTACHED HERETO AS EXHIBIT "A". On a MOTION by Mr. Bucci, seconded by Mr. Crocker, the MOTION CARRIED.

**ITEM #5. RESOLUTION APPROVING THE READOPTION OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION'S BYLAWS, THE CODE OF ETHICS POLICY, THE WHISTLEBLOWER PROTECTION POLICY, THE DEFENSE AND INDEMNIFICATION POLICY, THE COMPENSATION, REIMBURSEMENT AND ATTENDANCE POLICY, AND THE TRAVEL POLICY WITH NO CHANGES.** Ms. Abbadessa explained that this is another annual requirement of the Authority Budget Office that the staff and Board review the Bylaws and its Policies and Procedures on an annual basis to ensure that they align with the Board's direction. The staff has reviewed these documents and recommends that the Board readopt the Bylaws, Policies and Procedures, with no changes. Mr. Bernardo asked for a motion.

**MOTION:** RESOLUTION APPROVING THE READOPTION OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION'S BYLAWS, THE CODE OF ETHICS POLICY, THE WHISTLEBLOWER PROTECTION POLICY, THE DEFENSE AND INDEMNIFICATION POLICY, THE COMPENSATION, REIMBURSEMENT AND ATTENDANCE POLICY, AND THE TRAVEL POLICY WITH NO CHANGES. On a MOTION by Mr. Newman, seconded by Mr. Sopchak, the MOTION CARRIED.

**ITEM #6: ADJOURNMENT:** Chairman Bernardo requested a motion to adjourn.

**MOTION:** On a MOTION by Mr. Crocker, seconded by Ms. Miller, the MOTION CARRIED, and the meeting was adjourned at 1:25 p.m.

The next scheduled meeting of the BCLDC is to be determined.