

THE AGENCY

B R O O M E C O U N T Y I D A / L D C

BROOME COUNTY LOCAL DEVELOPMENT CORPORATION
OCTOBER 18, 2023 • 12:30 P.M. • THE AGENCY CONFERENCE ROOM
FIVE SOUTH COLLEGE DRIVE, SUITE 201, 2ND FLOOR
BINGHAMTON, NEW YORK 13905

AGENDA

- | | |
|--|-------------|
| 1. CALL TO ORDER | J. BERNARDO |
| 2. APPROVE MINUTES – JULY 19, 2023, BOARD MEETING | J. BERNARDO |
| 3. PUBLIC COMMENT | J. BERNARDO |
| NEW BUSINESS | |
| 4. RESOLUTION TO APPROVE THE 2024 LDC OPERATIONAL BUDGET | S. DUNCAN |
| OLD BUSINESS | |
| 5. ADJOURNMENT | J. BERNARDO |

**BROOME COUNTY LOCAL DEVELOPMENT AGENCY
BOARD MEETING
FIVE South College Drive, Suite 201
Binghamton, New York 13905
Wednesday, July 19, 2023, 12:30 pm**

SYNOPSIS OF MEETING

PRESENT: J. Bernardo, D. Crocker, D. Gates, E. Miller, R. Bucci, P. Newman, J. Mirabito and M. Sopchak

ABSENT: J. Peduto

GUESTS: Michael Tanzini, Broome County Legislature
Donald Smith, Operating Engineers

STAFF: S. Duncan, N. Abbadessa, B. O'Bryan, and A. Williamson

COUNSEL: J. Meagher

The meeting was called to order at 12:30 p.m.

ITEM #1. APPROVE THE MINUTES FOR THE JUNE 21, 2023, BOARD MEETING: Chairman Bernardo requested a motion to approve the June 21, 2023, minutes.

MOTION: Mr. Sopchak motioned to approve, seconded by Mr. Crocker; the MOTION CARRIED.

ITEM #2. PUBLIC COMMENT: Chairman Bernardo asked if there were any public comments.

Mr. Smith, representing Operating Engineers, spoke before the Broome County LDC Board of Directors regarding the UHS Wilson expansion project. He noted that a non-union, out-of-state crane company was brought in to work on the project, violating the local labor policy The Agency has in place. He was bringing this to the board's attention and asked The Agency to follow up on why. Mr. Smith also asked if the job was adequately put out to bid. Mr. Sopchak asked about comparable pricing before Chairman Bernardo noted that Ms. Duncan would follow up with the developer to ensure everything was conducted by The Agency's labor policy. Chairman Bernardo then closed this section of the meeting.

ITEM #3. RESOLUTION APPROVING THREE (3) SEPARATE FIFTY THOUSAND AND 00/100 DOLLAR (\$50,000.00) NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANTS FROM THE BROOME COUNTY COVID BUSINESS RECOVERY FUND, AS SHOWN ON THE ANNEXED CDBG APPLICANTS LIST ATTACHED HERETO AS EXHIBIT "A". Mr. O'Bryan noted that these are the final three applications looking for approval to exhaust the remaining funding provided by this grant. Mr. O'Bryan continued that with this funding, all will retain positions and cover losses from the COVID-19 pandemic. Mr. O'Bryan then confirmed for Chairman Bernardo that these grants have gone through the entire process with the County and the State and are ready for approval. Mr. Bucci commended Mr. O'Bryan and The Agency for his work to usher these applications through New York State in order to help these businesses. Mr. Sopchak asked how many businesses would have been able to access this if they did not apply. Mr. O'Bryan noted that all the applicants would need to have come through this process and that there were probably only 3-4 disallowed for some reason, as determined by the state. Mr. Mirabito asked if all of the funds had been used. Mr. O'Bryan noted that with this approval they will be and that it takes about 2-3 weeks to be dispersed. Mr. Newman asked for clarification regarding one of the project addresses, which Mr. O'Bryan said he would look into. Mr. Newman asked if there was any follow-up with these grantees, and Mr. O'Bryan noted that the state follows up with these businesses for the following year since receipt of the grant. Chairman Bernardo requested a motion.

MOTION: TO APPROVE A RESOLUTION APPROVING THREE (3) SEPARATE FIFTY THOUSAND AND 00/100 DOLLAR (\$50,000.00) NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANTS FROM THE BROOME COUNTY COVID BUSINESS RECOVERY FUND, AS SHOWN ON THE ANNEXED CDBG APPLICANTS LIST ATTACHED HERETO AS EXHIBIT "A. " On a MOTION by Mr. Newman, seconded by Mr. Sopchak, the MOTION CARRIED.

ITEM #4: ADJOURNMENT: Chairman Bernardo requested a motion to adjourn.

MOTION: On a MOTION by Mr. Newman, seconded by Mr. Mirabito, the MOTION CARRIED, and the meeting was adjourned at 12:36 p.m.

The next scheduled meeting of the BCLDC is to be determined.

**Broome County LDC
2024 Proposed Budget**

| | 2023 | | 2024 | Year Over |
|--------------------------------|--------------------|-----------------------------|--------------------|--------------------|
| | Approved Budget | 2023 Y-T-D As Of 8/31/23 | Proposed Budget | Year Change |
| Ordinary Income/Expense | | | | |
| Income | | | | |
| Grant Income | \$ 75,000 | \$ 75,000 | \$ 75,000 | \$ - |
| Miscellaneous Income | \$ 10,000 | \$ 15,500 | \$ 10,000 | \$ - |
| CDBG Admin Fee | \$ - | \$ 36,298 | \$ - | \$ - |
| Good Shepherd Village | \$ 25,600 | \$ 25,600 | \$ 25,600 | \$ - |
| Leadership Alliance | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ - |
| Total Income | \$ 135,600 | \$ 177,398 | \$ 135,600 | \$ - |
| Expense | | | | |
| BCIDA Admin Fee | \$ 1,000 | \$ - | \$ 1,000 | \$ - |
| Legal | \$ 1,000 | \$ 500 | \$ 1,000 | \$ - |
| 4301 Watson Blvd. Maintenance | \$ - | \$ 3,000 | \$ 5,000 | \$ (5,000) |
| Marketing | \$ 30,000 | \$ 33,000 | \$ 34,000 | \$ (4,000) |
| Leadership Alliance Marketing | \$ 50,000 | \$ 32,625 | \$ 50,000 | \$ - |
| Community Sponsorships | \$ 30,000 | \$ 28,708 | \$ 30,000 | \$ - |
| Professional Services | \$ 1,000 | \$ 630 | \$ 1,000 | \$ - |
| Audit | \$ 5,600 | \$ 6,400 | \$ 7,300 | \$ (1,700) |
| Single Audit For ARPA Funds | \$ 4,000 | \$ 4,000 | \$ 4,000 | \$ - |
| | | | | \$ - |
| Total Expense | \$ 122,600 | \$ 108,862 | \$ 133,300 | \$ 10,700 |
| | | | | |
| Net Income | \$ 13,000 | \$ 68,536 | \$ 2,300 | \$ (10,700) |