

**BROOME COUNTY LOCAL DEVELOPMENT CORPORATION
GOVERNANCE COMMITTEE
February 15, 2023 – 11:45 AM
FIVE South College Drive
Binghamton, NY 13905**

COMMITTEE MEMBERS PRESENT: R. Bucci, J. Peduto, P. Newman, and M. Sopchak

BOARD MEMBERS PRESENT: Mr. Crocker

GUESTS: Michael Tanzini, Broome County Legislature

ABSENT: None

STAFF: S. Duncan, N. Abbadessa, B. O'Bryan, and S. Guokas

COUNSEL: J. Meagher

PRESIDING: R. Bucci

AGENDA ITEM 1: Chairman Bucci called the meeting to order at 11:47 a.m.

AGENDA ITEM 2: Accept the September 21, 2022, Governance Committee meeting minutes: Chairman Bucci stated that the minutes were forwarded to all members; they had an opportunity to review; any modifications were forwarded. Chairman Bucci accepted the minutes for the record.

MOTION: No motion necessary.

AGENDA ITEM 3: Public Comment: Chairman Bucci asked if there were any public comments; hearing none, Chairman Bucci closed the Public Comment section of the meeting.

AGENDA ITEM 4: REVIEW/DISCUSSION/RECOMMENDATION OF THE SUMMARY RESULTS OF THE CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE DATED FEBRUARY 1, 2023.

Ms. Duncan stated that this is an annual requirement of the Authority Budget Office. She will review the summary results with chairman Bernardo. The results of the summary have been provided to the entire board. Ms. Duncan is requesting that the results be moved to the full Board.

MOTION: Mr. Sopchack moved the Motion to Recommend to the entire Board for Approval, seconded by Mr. Newman; the MOTION CARRIED.

AGENDA ITEM 5: REVIEW/DISCUSSION OF THE 2022 MISSION AND MEASUREMENT REPORT OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION AS ATTACHED HERETO AS EXHIBIT "A":

Ms. Abbadessa stated this is an annual requirement of the Authority Budget Office. The report is based on the achievements of the staff in 2022 and objectives and goals for the staff for 2023. It's a requirement that is to be completed annually. It ties last year's and this year's goals to the Strategic Plan approved by the Board.

MOTION: Mr. Newman moved the Motion to Recommend to the entire Board for Approval, seconded by Mr. Sopchak; the MOTION CARRIED.

AGENDA ITEM 6: REVIEW/DISCUSSION/RECOMMENDATION OF THE READOPTION OF THE LOCAL DEVELOPMENT CORPORATION BYLAWS, THE CODE OF ETHICS POLICY, THE DEFENSE AND INDEMNIFICATION POLICY, THE WHISTLEBLOWER PROTECTION POLICY, THE COMPENSATION, REIMBURSEMENT AND ATTENDANCE POLICY, AND THE TRAVEL POLICY WITH NO CHANGES:

Ms. Abbadessa stated this is an annual requirement of the Authority Budget Office that the staff and Board review the Bylaws and its Policies and Procedures on an annual basis to make sure that they are in line with the Board's direction. The staff has reviewed these documents and recommends that the Committee readopt the Bylaws and Policies and Procedures, with no changes.

MOTION: Mr. Sopchak moved the Motion to Recommend to the entire Board for Approval, seconded by Mr. Peduto; the MOTION CARRIED.

AGENDA ITEM 7: Adjournment: Chairman Bucci asked for a Motion to Adjourn.

MOTION: On a MOTION by Mr. Peduto; seconded by Mr. Sopchak, the MOTION CARRIED, and the meeting was adjourned at 11:50 a.m.

The next meeting of The Agency Governance Committee is to be determined.