

**BROOME COUNTY LOCAL DEVELOPMENT CORPORATION
BOARD MEETING
FIVE South College Drive, Suite 201
The Agency Conference Room, 2nd floor
Binghamton, New York 13905
Wednesday, February 15, 2023, 12:30 p.m.**

SYNOPSIS OF MEETING

PRESENT: J. Bernardo, J. Peduto, R. Bucci, D. Crocker, P. Newman, D. Gates, E. Miller, and M. Spochak

ABSENT: J. Mirabito

GUESTS: Michael Tanzini, Broome County Legislature
Ryan Silva, NYSEDC
Paige Rauch, Broome County Executive Office

STAFF: S. Duncan, N. Abbadessa, B. O'Bryan, S. Guokas

COUNSEL: J. Meagher

The meeting was called to order at 12:30 p.m.

ITEM #1: APPROVE MINUTES FOR JANUARY 18, 2023, BOARD MEETING: Chairman Bernardo asked if Board members had any comments or questions regarding the January 18, 2023, Board meeting minutes; hearing none, requested a motion to accept those minutes.

MOTION: To approve January 18, 2023, Board Meeting minutes. On a MOTION by Mr. Newman, seconded by Mr. Gates, the MOTION CARRIED.

ITEM #2. PUBLIC COMMENT: No public comment.

ITEM #3. RESOLUTION APPROVING THE SUMMARY RESULTS OF THE CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE DATED FEBRUARY 1, 2023. Ms. Duncan stated that this is an annual requirement of the Authority Budget Office. She reviewed the summary results with Chairman Bernardo. The results of the summary have been provided to the entire board. Chairman Bernardo asked Mr. Bucci if the Governance Committee moved to approve. Mr. Bucci said yes.

MOTION: RESOLUTION APPROVING THE SUMMARY RESULTS OF THE CONFIDENTIAL EVALUATION OF BOARD PERFORMANCE DATED FEBRUARY 1, 2023. On a MOTION by Mr. Bucci, seconded by Ms. Miller,

the MOTION CARRIED UNANIMOUSLY.

ITEM #4. RESOLUTION APPROVING THE 2022 MISSION AND MEASUREMENT REPORT OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION AS ATTACHED HERETO AS EXHIBIT "A". Ms. Abbadessa stated this is an annual requirement of the Authority Budget Office. The report is based on the achievements of the staff in 2022 and objectives and goals for the staff for 2023. It's a requirement that is to be completed annually. It ties last year's and this year's goals to the Strategic Plan approved by the Board. Chairman Bernardo asked Mr. Bucci if the Governance Committee moved to approve. Mr. Bucci said yes.

MOTION: RESOLUTION APPROVING THE 2022 MISSION AND MEASUREMENT REPORT OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION AS ATTACHED HERETO AS EXHIBIT "A". On a MOTION by Mr. Bucci, seconded by Mrs. Miller, the MOTION CARRIED UNANIMOUSLY.

ITEM #5. RESOLUTION APPROVING THE READOPTION OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION'S BYLAWS, THE CODE OF ETHICS POLICY, THE WHISTLEBLOWER PROTECTION POLICY, THE DEFENSE AND INDEMNIFICATION POLICY, THE COMPENSATION, REIMBURSEMENT AND ATTENDANCE POLICY, AND THE TRAVEL POLICY WITH NO CHANGES. Ms. Abbadessa stated that this is an annual requirement of the Authority Budget Office that the staff and Board review the Bylaws and its Policies and Procedures on an annual basis to ensure that they are in line with the Board's direction. The staff has reviewed these documents and recommends that the Committee readopt the Bylaws and Policies and Procedures, with no changes. Chairman Bernardo asked Mr. Bucci if the Governance Committee moved to approve. Mr. Bucci said yes.

MOTION: RESOLUTION APPROVING THE READOPTION OF THE BROOME COUNTY LOCAL DEVELOPMENT CORPORATION'S BYLAWS, THE CODE OF ETHICS POLICY, THE WHISTLEBLOWER PROTECTION POLICY, THE DEFENSE AND INDEMNIFICATION POLICY, THE COMPENSATION, REIMBURSEMENT AND ATTENDANCE POLICY, AND THE TRAVEL POLICY WITH NO CHANGES. On a MOTION by Mr. Bucci, seconded by Mr. Gates, the MOTION CARRIED UNANIMOUSLY.

ITEM #6. RESOLUTION APPROVING NINE (9) SEPARATE FIFTY THOUSAND AND 00/100 DOLLAR (\$50,000.00) AND ONE (1) SIXTEEN THOUSAND TWO HUNDRED SEVENTY-SEVEN AND 35/100 DOLLAR NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANTS FROM THE BROOME COUNTY COVID BUSINESS RECOVERY FUND. Mr. O'Bryan explained the grant program to the Board. He stated that the grants have already been approved by the County and our awaiting State Approval. Chairman Bernardo

asked why three of the forms were not signed by the County. Mr. O'Bryan explained that at the time, the businesses did not submit all requested paperwork but have now completed it. These forms have been sent to the County to be signed.

MOTION: RESOLUTION APPROVING NINE (9) SEPARATE FIFTY THOUSAND AND 00/100 DOLLAR (\$50,000.00) AND ONE (1) SIXTEEN THOUSAND TWO HUNDRED SEVENTY-SEVEN AND 35/100 DOLLAR NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANTS FROM THE BROOME COUNTY COVID BUSINESS RECOVERY FUND. On a MOTION by Mr. Sopchak, seconded by Mr. Crocker, the MOTION CARRIED UNANIMOUSLY.

ITEM #6. ADJOURNMENT: Chairman Bernardo requested a motion for adjournment.

MOTION: To adjourn the meeting. On a MOTION by Mr. Gates, seconded by Mr. Peduto, the MOTION CARRIED UNANIMOUSLY, and the meeting was adjourned at 12:37 p.m.

The next scheduled meeting of the BCLDC is to be determined.