

BROOME COUNTY LOCAL DEVELOPMENT CORPORATION

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Governance Committee Meeting Transcript  
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Held via Zoom, February 16, 2022, commencing at  
12:04PM. Adjourned at 12:08PM.

[See attendees at end of transcript.]

Digitally recorded proceeding  
Transcribed by: Elana Hulsey  
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MR. BUCCI: Okay. We'll call the Governance Committee Meeting to order, and the first item on the agenda is the acceptance of the February 7, 2022, Governance Committee Meeting transcript. The transcript was sent out to all committee members. They had an opportunity to review it and make any recommendations for change, so we'll accept the transcript for the record.

The next item on the agenda is public comment. Anyone wishing to address us has five minutes. We just ask that they give us their name and address, and the floor is theirs. We'll open this up now to public comment. Hearing or seeing none, we'll close that section of the meeting.

The next item on the agenda is Review/Discussion/Recommendation to Approve Summary of Results of the Confidential Evaluation of Board Performance. Stacey, I don't know if you want to say anything here?

MS. DUNCAN: Yeah. This and the following two items are part of our annual review process for internal operations as well as Board engagement and Board performance. The first item is our annual survey, Summary of Results of the Confidential Evaluation of Board Performance. The Board receives this every year. We received these copies back and reviewed them. I know John Bernardo sent an email out about continued conversation on some these items, so today's action is just essentially to approve summary results with continued conversation on the items listed.

MR. BUCCI: Any questions or comments to Stacey at this point in time? Is there a motion?

MS. SACCO: Motion.

MR. BUCCI: Is there a second?

MR. PEDUTO: Jim.

MR. BUCCI: All in favor?

ALL: Aye.

MR. BUCCI: Opposed? Motion is carried. The next item on the agenda is Review/Discussion/Recommendation to Approve the 2021 Mission and Measurement Report.

MS. DUNCAN: Yes. Per the New York State Authority's Budget Office, this is a required document that we post annually on our website. This is an internal review of performance against authority mission statement and performance measures for the LDC that we have listed in the document included in your packet. It should read 2021 Performance Goals, not 2022: proactively seek opportunities in target communities and leverage programs such as tax-exempt bond financing, continue to proactively work with local municipalities to prepare for new business development with a focus on infrastructure, facilitate meetings and forums with key stakeholders to discuss physical technology necessary to support community economic development, and seek and pursue grant funding from federal and state agencies such as the APA Assessment Grant and other funding that can be reinvested into the community. Based on these, we feel that these accurately reflect our performance against mission of the organization, and your action today is to approve those items. Then we will post this on our website per New York State.

MR. BUCCI: Is there a motion?

MS. SACCO: Motion.

MR. PEDUTO: I'll second.

MR. BUCCI: All in favor?

ALL: Aye.

MR. BUCCI: Opposed? Okay, motion is carried. Next on the agenda, Review/Discussion/Recommendation to Approve the Readoption of the BCLDC Bylaws and Policies: Code of Ethics Policy, Whistleblower Protection Policy, Defense and Indemnification Policy, Compensation, Reimbursement, and Attendance Policy, and Travel Policy with no changes.

MS. DUNCAN: Yes. Again, annual review of all adopted policies and procedures of the Broome County Local Development Corporation, including bylaws and the policies listed. Staff does an internal review of these to identify if modifications are needed. At this time, we feel that there are no modifications needed to our policies.

MR. BUCCI: Hear a motion?

MR. PEDUTO: Jim.

MS. SACCO: Second, Cheryl.

MR. BUCCI: All in favor?

ALL: Aye.

MR. BUCCI: Opposed? Motion carries. Is there a motion to adjourn?

[The meeting was adjourned on a motion by Mr. Peduto, seconded by Ms. Sacco, at 12:08PM.]

[Attendees: John Bernardo, Rich Bucci, Jim Peduto, Cheryl Sacco, Dan Crocker, Dan Gates, Stacey Duncan, Carrie Hornbeck, Brendan O'Bryan, Theresa Ryan, Amy Williamson, Patrick Doyle, Joe Meagher, Mayor Meaney, Michael Tanzini, Jim Ehmke, Brenda Lehtonen, Mayor Kraham.]

C E R T I F I C A T E

I, Elana Hulsey, certify that the foregoing transcript of the LDC Governance Committee Meeting on February 16, 2022, was prepared using digital transcription software and is a true and accurate record of the proceedings.

Signature: \_\_\_\_\_



Date: February 19, 2022