

THE AGENCY

BROOME COUNTY IDA / LDC

BROOME COUNTY INDUSTRIAL DEVELOPMENT AGENCY

PERSONNEL COMMITTEE MEETING
December 15, 2021, 10:15 a.m.
The Agency Conference Room, 2nd Floor
Five South College Drive, Suite 201
Binghamton, NY 13905

AGENDA

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| 1. Call to Order | J. Peduto |
| 2. Accept the October 19, 2021 Personnel Committee Meeting Transcript | J. Peduto |
| 3. Public Comment | J. Peduto |
| 4. Review and Recommend Changes to The Agency Employee Handbook | T. Ryan |
| 5. Executive Session: Discuss Personnel Items | J. Peduto |
| 6. Review for Consideration Modifications to The Agency's Organizational Chart and Proposed Job Descriptions | S. Duncan |
| 7. Adjournment | J. Peduto |