

**BROOME COUNTY LOCAL DEVELOPMENT CORPORATION
GOVERNANCE COMMITTEE
March 18, 2020 - 11:45 a.m.
FIVE South College Drive
The Agency Conference Room, Suite 201, 2nd Floor
Binghamton, NY 13905**

PRESENT: B. Rose, D. Crocker, W. Howard and J. Bernardo

VIA TELECONFERENCE: R. Bucci, J. Peduto, C. Sacco and J. Stevens

GUESTS: None

ABSENT: None

STAFF: S. Duncan, T. Gray, N. Abbadessa, C. Hornbeck, B. O'Bryan and
T. Ryan

PRESIDING: R. Bucci

Ms. Duncan asked each committee member to introduce themselves, including those calling via teleconference: Mr. Bucci, Ms. Sacco, Mr. Rose and Mr. Peduto introduced themselves.

AGENDA ITEM 1: Chairman Bucci called the meeting to order at 12:05 p.m.

AGENDA ITEM 2: Accept the February 19, 2020 Governance Committee meeting minutes. Chairman Bucci asked if there were any deletions, additions or corrections to the minutes; hearing none, accepted the minutes, as written.

MOTION: No motion necessary.

AGENDA ITEM 3: Public Comment: None

AGENDA ITEM 4: Review/Discussion/Recommendation to Approve the Broome County Local Development Corporation's (LDC) Revised Whistle-Blower Policy, a Copy of Which is Attached Hereto, as Exhibit "A." Mr. Gray stated the Whistle-Blower Policy had been amended several months ago on the IDA side; oftentimes, the LDC meets after the fact. The staff recommends

the committee move the policy to the full Board for approval, as amended. Chairman Bucci asked if there are any questions or comments; hearing none, will entertain a motion.

MOTION: To Recommend Approval of the LDC's Revised Whistle-Blower Policy, as Amended. On a MOTION by Ms. Sacco, seconded by Chairman Bucci, the MOTION CARRIED UNANIMOUSLY.

AGENDA ITEM 5: Review/Discussion/Recommendation of the Readoption of the Code of Ethics, Defense and Indemnification Policy, Compensation Reimbursement and Attendance Policy and Travel Policy with No Changes. Mr. Gray stated as mentioned at the previous meeting, these are policies of the organization that require review and approval each year; staff reviewed the policies and request they be accepted in their current form. Chairman Bucci requested a motion.

MOTION: Motion to Recommend Readoption of the Aforementioned Policies to the full Board. On a MOTION by Ms. Sacco; seconded by Mr. Rose, the MOTION CARRIED UNANIMOUSLY.

AGENDA ITEM 6: Review/Discussion/Recommendation of the Approval of the 2019 Mission and Measurement Report. Mr. Gray stated an annual requirement of the ABO is acceptance of the 2019 Mission and Measurement Report, as well as goals for 2020, directly tied to the Strategic Plan for the organization. The staff is recommending approval of this report, as presented. Chairman Bucci asked if there were any questions for Mr. Gray; hearing none, requested a motion.

MOTION: Motion to Recommend Approval of the 2019 Mission and Measurement Report to the full Board. On a MOTION by Ms. Sacco; seconded by Mr. Rose, the MOTION CARRIED UNANIMOUSLY.

AGENDA ITEM 7: Adjournment: Chairman Bucci asked for a Motion for Adjournment. On a MOTION by Ms. Sacco, seconded by Mr. Rose, the MOTION CARRIED UNANIMOUSLY and the meeting was adjourned at 12:14 p.m.

The next scheduled meeting of the BCLDC Governance Committee is to be determined.