

# THE AGENCY

BROOME COUNTY IDA / LDC

## BROOME COUNTY INDUSTRIAL DEVELOPMENT AGENCY

March 20, 2019 • 12:00 p.m. • The Agency Conference Room  
FIVE South College Drive, Suite 201, 2nd Floor  
Binghamton, New York 13905

### AGENDA

1. Call to Order J. Bernardo
2. Approve Minutes – February 20, 2019 Board Meeting J. Bernardo
3. Public Comment J. Bernardo
4. Executive Director's Report K. McLaughlin
  - Updates
  - Internal Financial Report – February 28, 2019
5. Loan Funds Availability as of February 28, 2019 T. Gray

### New Business

6. Resolution Approving the 2018 Audit of the Broome County Industrial Development Agency, Conducted by Insero & Co. CPAS, LLP K. McLaughlin
7. Resolution Approving the Readoption of the Code of Ethics Policy, the Defense and Indemnification Policy and the Whistle Blower Protection Policy with No Changes T. Gray
8. Resolution Authorizing the Readoption of the Bylaws of the Broome County Industrial Development Agency, with No Changes T. Gray
9. Resolution Approving the 2018 Mission and Measurement Report T. Gray
10. Resolution Approving Summary Results of Confidential Evaluation of Board Performance T. Gray
11. An \$80,000 Loan Request from Upstate Bakeries Inc. from the Steed Loan Program to Assist it in the Acquisition of Machinery and Equipment Resulting from an Asset Purchase of Spano's Bakery in Utica, New York and DiRienzo Bros. Bakery in Binghamton, New York T. Gray
12. Resolution Authorizing The Executive Director, on Behalf of The Agency, to Renew The Agency's Contract with National Development Council K. McLaughlin
13. Resolution Approving an Extension of the Sales and Use Tax Exemption Letter of Dick's Merchandising & Supply Chain, Inc. from June 30, 2019 Through, and Including, December 31, 2019 K. McLaughlin

14. Resolution Approving an Extension of the Sales and Use Tax Exemption for Engineering Manufacturing Technologies from April 1, 2019 Through, and Including, December 31,2019 K. McLaughlin

15. Executive Session: To Discuss the Sale of Land and Personnel Issues J. Bernardo

**Old Business**

16. Adjournment J. Bernardo