

THE AGENCY

BROOME COUNTY IDA / LDC
BROOME COUNTY INDUSTRIAL DEVELOPMENT AGENCY

February 20, 2019 • 12:00 p.m. • The Agency Conference Room
FIVE South College Drive, Suite 201, 2nd Floor
Binghamton, New York 13905

REVISED AGENDA

1. Oath of Office J. Bernardo
 2. Approve Minutes – January 15, 2019 Board Meeting J. Bernardo
 3. Public Comment J. Bernardo
 4. Executive Director’s Report K. McLaughlin
 - Updates
 - Internal Financial Report – January 31, 2019
 5. Loan Funds Availability as of January 31, 2019 T. Gray
- New Business**
6. Resolution Authorizing the Executive Director, on Behalf of The Agency, to Enter into a One-Year Agreement with Susan Payne, Strategic Planning Consultant S. Duncan
 7. Resolution Authorizing the Executive Director, on Behalf of The Agency, to Enter into an Agreement with HUE for Digital Account Services S. Duncan
 8. Resolution Authorizing the Executive Director, on Behalf of The Agency, to Enter into an Agreement with FreshySites, LLC for Social Media and Marketing Services S. Duncan
 9. Resolution to Approve Changes to The Agency Personnel Policy T. Gray
 10. Resolution to Approve The Agency Investment and Deposit Policy, the Purchasing Policy, Property Acquisition Guidelines, Property Disposition Guidelines and Internal Controls and Financial Accountability Policy with No Changes T. Gray
 11. Resolution Authorizing a \$100,000 Loan Request from 250 Main LLC from the BDF and BR+E Loan Fund Programs to Assist it with Renovations for the Property and Building at 250 Main Street, Johnson City, New York T. Gray
 12. Resolution Accepting an Application from 250 Main LLC and Authorizing a Sales and Use Tax Exemption, Consistent with the Policies of The Agency in Connection with the Acquisition and Renovation of the Property and Building at 250 Main Street, Johnson City, NY T. Gray
 13. Resolution Authorizing the Executive Director, on Behalf of The Agency, to Enter into a Bookkeeping Services Agreement with Theresa Ryan K. McLaughlin

14. Resolution Authorizing the Transfer of a 3.8 +/- Acre Parcel Located at 36 Broome Corporate Parkway to the Town of Conklin, to be used for the Construction of The Conklin Wellness Center Project S. Duncan
15. Resolution Authorizing the Executive Director, on Behalf of The Agency, to Enter into an Option Agreement with the County of Broome for the Purchase of Approximately 300 Acres Located in the Town of Maine, Broome County, New York for the Sum of \$20,000.00 per Acre to be Determined by Survey. A copy of the Proposed Option Agreement is Attached Hereto as Exhibit "A" S. Duncan
16. Resolution Consenting to the Partial Transfer and Restructuring of the Equity Interests of Clover Communities Johnson City, LLC Whereby the Equity Interests Currently Owned Indirectly by Various Limited Partners will now be Owned by Welltower Inc. as Delineated in the Organizational Chart Attached Hereto as Exhibit "A" Which Transfer and Restructuring will not Affect the Documents and Obligations Created Under the 2011 Lease/Leaseback Transaction S. Duncan

Old Business

17. Adjournment J. Bernardo