

**Procurement-Information:**

Question	Response	URL (if applicable)
1. Does the Authority have procurement guidelines?	Yes	<a href="http://www.theagency-ny.com">www.theagency-ny.com</a>
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	Yes	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	Yes	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents or specifications for procurement contracts?.	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

Procurement Transactions Listing:

1. Vendor Name: Bonadio & Co., LLP

Type of Procurement: Financial Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 12/01/2014  
End Date: 12/31/2016  
Amount: \$15,900  
Amount Expended for Fiscal Year: \$15,900  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 6 Wembley Court  
Address Line2:  
City: ALBANY  
State: NY  
Postal Code: 12205  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Provide accounting and auditing services to the Agency; prepare annual audited financial statements. The firm was chosen following an open bid.

2. Vendor Name: Broome County Government

Type of Procurement: Other  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$150,000  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: Director, Office of Budget & Management  
Address Line2: P.O. Box 1766  
City: BINGHAMTON  
State: NY  
Postal Code: 13902  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: The Agency entered into an agreement with Broome County to contribute up to \$150,000 toward the demolition of a building on SUNY Broome's campus. The cleared space would make way for the construction of the Agency's new economic development onestop o

Procurement Transactions Listing:

3. Vendor Name: Delta Engineers, Architects & Land Surveyors, PC

Type of Procurement: Design and Construction/Maintenance  
Award Process: Purchased Under State Contract  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$101,431  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 860 Hooper Road  
Address Line2:  
City: ENDWELL  
State: NY  
Postal Code: 13760  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Provide engineering services for site development of Dick's Merchandising Supply Chain. The firm was retained by the Agency using a Broome County contract, per the Agency's procurement policy, because of the timesensitive nature of the project. The

4. Vendor Name: Delta Engineers, Architects & Land Surveyors, PC

Type of Procurement: Design and Construction/Maintenance  
Award Process: Authority Contract - Competitive Bid  
Award Date: 01/01/2016  
End Date:  
Amount: \$303,331  
Amount Expended for Fiscal Year: \$303,331  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 860 Hooper Road  
Address Line2:  
City: ENDWELL  
State: NY  
Postal Code: 13760  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: The firm was selected through a competitive open bid to perform design and sitework for the Agency's new onestop economic development office building.

Procurement Transactions Listing:

<p>5. Vendor Name: Fahs Construction Group</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Authority Contract - Competitive Bid  Award Date: 01/01/2016  End Date:  Amount: \$636,801  Amount Expended for Fiscal Year: \$636,801  Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 2224 Pierce Creek Road  Address Line2:  City: BINGHAMTON  State: NY  Postal Code: 13903  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: The company was chosen as the general contractor for the construction of the Agency's new economic development onestop office building. It was selected through a competitive open bid.</p>	<p>6. Vendor Name: Fiato Construction</p> <p>Type of Procurement: Design and Construction/Maintenance  Award Process: Non Contract Procurement/Purchase Order  Award Date:  End Date:  Amount:  Amount Expended for Fiscal Year: \$22,630  Fair market value:  Explain why the fair market value is less than the amount:</p> <p>Address Line1: 1 Hillside Ave.  Address Line2:  City: BINGHAMTON  State: NY  Postal Code: 13903  Plus 4:  Province Region:  Country: USA</p> <p>Procurement Description: The vendor provided snow plowing services at the Link Building which the Agency assumed management of in 2016. The contact was retained from the previous master tenant of the building.</p>
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Procurement Transactions Listing:

7. Vendor Name: J.G. Maintenance

Type of Procurement: Design and Construction/Maintenance  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$59,588  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 26 Laine Court  
Address Line2:  
City: APALACHIN  
State: NY  
Postal Code: 13732  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: The vendor provides maintenance for all properties managed by the Agency.

8. Vendor Name: J.R. Construction, LLC

Type of Procurement: Design and Construction/Maintenance  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$14,938  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 2125 Felicia Blvd.  
Address Line2:  
City: ENDICOTT  
State: NY  
Postal Code: 13760  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: The vendor performed roof repairs at the Link Building which the Agency assumed management of in 2016. The contact was retained from the previous master tenant of the building.

Procurement Transactions Listing:

9. Vendor Name: Levene, Gouldin & Thompson, LLP

Type of Procurement: Other  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$50,000  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 450 Plaza Drive  
Address Line2:  
City: VESTAL  
State: NY  
Postal Code: 13850  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: The Agency had obtained an option on property that was proposed for the Dick's Merchandising Supply Chain project. This option was never exercised. The expense was fully reimbursed.

10. Vendor Name: National Development Council

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 03/14/2014  
End Date: 03/14/2017  
Amount: \$60,000  
Amount Expended for Fiscal Year: \$60,000  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 708 Third Ave, Suite 710  
Address Line2:  
City: NEW YORK  
State: NY  
Postal Code: 10017  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Provide community and economic development consulting services. Firm retained subsequent to an open bid RFP.

Procurement Transactions Listing:

11. Vendor Name: Susan Payne

Type of Procurement: Consulting Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 11/08/2013  
End Date:  
Amount: \$25,000  
Amount Expended for Fiscal Year: \$25,000  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 19 Carol Court  
Address Line2:  
City: ENDWELL  
State: NY  
Postal Code: 13760  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Develop a strategic action plan for the Authority; provide consultation for achieving vision and objectives outlined in strategic action plan; economic development consultation. Contract awarded via open bid.

12. Vendor Name: Thomas, Collison, Meagher & Seiden

Type of Procurement: Legal Services  
Award Process: Authority Contract - Non-Competitive Bid  
Award Date: 12/20/2010  
End Date:  
Amount: \$64,465  
Amount Expended for Fiscal Year: \$64,465  
Fair market value: \$64,465  
Explain why the fair market value is less than the amount:

Address Line1: 1201 Monroe Street  
Address Line2: PO Box 329  
City: ENDICOTT  
State: NY  
Postal Code: 13761  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Provide legal services to the Agency. The contract has been retained year to year because of the firm's historical knowledge and longstanding relationship with the Agency.

Procurement Transactions Listing:

13. Vendor Name: ThyssenKrupp Elevator Corp.

Type of Procurement: Design and Construction/Maintenance  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$5,356  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: 7481 NW 66th Street  
Address Line2:  
City: MIAMI  
State: FL  
Postal Code: 33166  
Plus 4: 2801  
Province Region:  
Country: USA

Procurement Description: The vendor performed elevator maintenance at the Link Building which the Agency assumed management of in 2016. The contact was retained from the previous master tenant of the building.

14. Vendor Name: Tri Cities Temperature Control

Type of Procurement: Design and Construction/Maintenance  
Award Process: Non Contract Procurement/Purchase Order  
Award Date:  
End Date:  
Amount:  
Amount Expended for Fiscal Year: \$25,431  
Fair market value:  
Explain why the fair market value is less than the amount:

Address Line1: P.O. Box 470  
Address Line2:  
City: BINGHAMTON  
State: NY  
Postal Code: 13902  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: The vendor performed maintenance at the Link Building which the Agency assumed management of in 2016. The contact was retained from the previous master tenant of the building.



Procurement Transactions Listing:

15. Vendor Name: hue

Type of Procurement: Other Professional Services  
Award Process: Authority Contract - Competitive Bid  
Award Date: 11/01/2014  
End Date: 10/31/2019  
Amount: \$39,000  
Amount Expended for Fiscal Year: \$39,000  
Fair market value:

Explain why the fair market value is less than the amount:

Address Line1: 222 Water Street  
Address Line2:  
City: BINGHAMTON  
State: NY  
Postal Code: 13901  
Plus 4:  
Province Region:  
Country: USA

Procurement Description: Provide marketing and branding services. Assisting in new brand development; video, print and web collateral. The firm was chosen following an open bid. The contract was renewed for three years at the end of 2016.

Procurement Transactions Listing:

Additional Comments: