

**BROOME COUNTY INDUSTRIAL DEVELOPMENT AGENCY
PERSONNEL COMMITTEE
Tuesday, September 29, 2015 • 2:00 PM
State Office Building
Warren M. Anderson Room, 18th Floor
44 Hawley Street
Binghamton, NY 13901**

PRESENT: Robert N. Nielsen, Jr., John Bernardo, Wayne Howard, Jim Baumgartner
Jeffrey Smith and John Stevens

GUESTS: Jerry Marinich and Aaron Martin

ABSENT: none

STAFF: Kevin McLaughlin, Joe Meagher, Tom Gray and Stacey Duncan

PRESIDING: Robert N. Nielsen, Jr.

AGENDA ITEM 1: Chairman Nielsen called the meeting to order at 2:00 PM.

AGENDA ITEM 2: Approval of the June 2, 2015 Personnel Committee Meeting Minutes. Mr. Howard made a motion to approve the minutes, seconded by Mr. Bernardo; the motion carried unanimously.

AGENDA ITEM 3: Public Comment. There was no public comment.

AGENDA ITEM 4: Update on Proposal to Join the Employee Retirement System. Chairman Nielsen began the discussion by restating his support for the BCIDA joining the New York State Pension System. Chairman Nielsen, responding to the request of some board members, handed out a questionnaire and asked Agency staff to address its questions prior to the next Personnel Committee meeting. The committee agreed that the information requested would be beneficial in determining whether or not to join the retirement system. Mr. Gray reported to the committee that information related to the annual the cost of joining the retirement fund was unavailable at this time. Although the required information had been submitted to the retirement system, the actuaries were in the process of determining an approximate annual cost. Chairman Nielsen agreed to reconvene the committee once the requested information was available.

AGENDA ITEM 5: Agreement and Resolutions to Share Employees with the Broome County Local Development Corporation. Mr. Meagher reported to the committee that he had completed two resolutions required to join the Employee Retirement System, an employment agreement between Mr. McLaughlin and the BCLDC and a draft of a management agreement between the BCIDA and the BCLDC. Although a brief discussion was held, Mr. Meagher concluded with the statement that all of these items would be unnecessary if the committee decided not to participate in the New York State Retirement System.

AGENDA ITEM 6: Discussion on Personal Policy. Mr. McLaughlin began by stating that the Employee Handbook provided to the committee had been updated by the staff and was a better reflection of the policies utilized by the agency; the former personnel policy had essentially been that of the Chamber. The committee requested that the staff prepare a red-lined version of the changes made for its review.

AGENDA ITEM 7: Executive Session to Discuss Specific Employee Matters. Chairman Nielsen asked for a motion to enter Executive Session. On a motion by Mr. Bernardo, seconded by Mr. Howard; the motion carried unanimously.

AGENDA ITEM 8: Chairman Nielsen asked for a motion to reconvene to public session. On a motion by Mr. Howard, seconded by Mr. Bernardo; the motion carried unanimously.

AGENDA ITEM 9: Adjournment. Mr. Bernardo then made a motion for adjournment; it was seconded by Mr. Howard and carried unanimously. The next meeting of the BCIDA Personnel Committee is to be determined.